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MEMORANDUM

FEBRUARY 19, 2018

TO: District Six NECA Members
 FROM: Mara Cassidy, Precision Meetings & Events, Inc.
 SUBJECT: 2018 District 6 Summer Conference
 August 9-11, 2018
 Monterey Plaza Hotel & Spa

Registration is Now Open

The 2018 District 6 Summer Conference will be at the Monterey Plaza Hotel in beautiful Monterey, California. Located close to the famous Cannery Row, the Monterey Bay Aquarium and Old Fisherman’s Wharf, this venue is in the center of what’s happening in Monterey Bay.

Below is a tentative itinerary for the meeting.

<u>Thursday, August 9, 2018</u>		
<u>8:00 am-9:00 am</u> <u>9:00 am- 12:00 pm</u>	<u>Breakfast</u> <u>District 6 Council Meeting</u> <u>D6 Council Members Only</u>	<u>Point Lobos</u> <u>Point Lobos</u>
6:30 pm- 9:30 pm	Welcome Reception/ Heavy Hors d’oeuvres Featuring a Seafood Taste of Monterey & a Special menu for the kids	Upper Plaza
<u>Friday, August 10, 2018</u>		
7:00 am -9:00 am	Full Hot Breakfast “Sponsored by Federated Insurance”	Upper Plaza
9:00 am -12:00 pm 1:00 pm - 5:00 pm	Business Sessions Optional Golf Outing	Dolphins Ballroom Del Monte Golf Course
(“Free evening” for your entourage)		

Saturday, August 11, 2018

7:00 am -9:00 am	Full Hot Breakfast	Upper Plaza
9:00 am -12:00 pm	Business Sessions	Dolphins Ballroom
5:30 pm - 6:30 pm	Reception	Lower Terrace
6:30 pm- 9:30 pm	Closing Dinner	Monterey Bay

REGISTRATION

We will be utilizing the NECA website (www.necanet.org) for registration. The following registration fees apply to members and guests:

Registration Fees:

Member:	\$675.00
Spouse/Guest:	\$475.00
Under 12:	\$100.00
13-17 years:	\$300.00

REGISTRATION INSTRUCTIONS FOR YOU AND YOUR MEMBERS:

- Register online at www.necanet.org
- Click on the Meetings & Events tab at the top of the page
- Click on Online Registration for Meetings on the left-hand side
- Click on District 6 Council Meeting
- Enter your username and password
- The credit card you provide in the website will be charged the appropriate registration fees
- Should you have any difficulty with the online process, please contact Mara Cassidy, Precision Meetings & Events, at 703.739.4480 or mara@teamprecision.com.

GOLF-Del Monte Golf Course

The golf registration is \$135 and will be available on necanet.org under the “Events with Fee” section. Green fees and boxed lunch are included. Rentals Clubs (Right or Left \$70) may be reserved when registering online.

HOTEL RESERVATION INFORMATION

The District 6 Summer Council Meeting will take place at the Monterey Plaza Hotel & Spa. Guest rooms are \$269.00 plus 10% taxes and a \$25 daily resort fee. You will need to provide a credit card in which an advance deposit will be charged to guarantee the reservation.

To make your guest room reservation, please book online by clicking [here](#) or you may reserve rooms over the phone by calling 844-508-5578 and referencing the NECA District 6 Meeting.

Reservations must be made by Tuesday, July 17th, 2018 in order to ensure you receive the discounted group rate.

*The NECA rates are available three days prior to and after the meeting dates, based on availability. If you would like to take advantage of this discount, please be sure to secure

your guest rooms as soon as possible.

GUEST ROOM CANCELLATION POLICY

Guest room cancellations must be made seven days prior to arrival in order to receive a full refund.

Monterey Plaza Hotel & Spa

400 Cannery Row

Monterey, CA 93940

<http://www.montereyplazahotel.com/>

PRECISION MEETINGS & EVENTS

If you have any questions regarding the meeting registration and/or hotel reservation process, please feel free to contact Mara Cassidy, Precision Meetings & Events, at 703.739.4480 or mara@teamprecision.com.