



## The National Electrical Contractors Association & the Cascade Chapter, NECA, Present:



### Project Management for Electrical Contractors (Part 2)

Tuesday, September 29<sup>th</sup> – Wednesday, September 30<sup>th</sup> – 8:00 am to 4:00 pm

NECA Cascade Office, 315 S 3rd Street, Suite 200, Mount Vernon, WA 98273

\$450 per-person - FREE for Chapter Members

**4 Day Course – Part 2 of 2.** The project manager is the center point of every construction project. It is a job with many facets that requires leadership, technical knowledge, sound judgment, common sense, and sensitivity to people, excellent communication skills, and a knack for diplomacy. This course will focus on defining project management, planning reliability, contract administration, scheduling fundamentals, and benchmarking and quality control.

Following this course, participants will be able to:

- Discuss the need for project management, planning reliability, contract administration, and benchmarking
- Discuss practical project management experiences
- Explain how to use technical knowledge to complete work on time, according to specifications, and gain profit

Day 3	Day 4
<ul style="list-style-type: none"><li>• Organizing the Project</li><li>• Quality and Quality Control</li><li>• Mobilization, Kickoff and Preplanning</li><li>• Short Interval Planning</li><li>• Cash Flow</li></ul>	<ul style="list-style-type: none"><li>• Documentation</li><li>• Project Disturbances</li><li>• Project Closeout, As-Builts, Project Review</li><li>• Elements of Motivation</li><li>• Project Manager as Leader: Leadership 1</li><li>• Leadership 2</li></ul>

This course will be facilitated by Robert Segner.

Send in Registration with Check if applicable:

Name \_\_\_\_\_ Job Title \_\_\_\_\_

NECA Member Number \_\_\_\_\_ NECA Chapter Affiliation \_\_\_\_\_

Company \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Unique email \_\_\_\_\_

**\*Required for course records**

Enclosed is my check for \$ \_\_\_\_\_

Please make check payable to the Cascade Chapter and mail to:

315 S 3rd Street, Suite 200, Mount Vernon, WA 98273

**Cancellation Policy:** Full refunds are available up to 30 days before the program, a \$75 fee, plus the cost of any materials received, will be assessed for cancellations up to 7 days before the program, and cancellations less than 7 days before the program will result in a full forfeiture of the fee. Substitutions can be provided at any time.

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